

### APPLICATION INSTRUCTIONS

**Applicants must:**

1. Be a classroom teacher, school board official, college/university teaching faculty or teacher candidate enrolled at an accredited faculty of education in Canada, and demonstrate that you are in good academic standing. Please enquire if you are an educator in another facility or educational setting.
2. Submit **two** letters of recommendation (preferably with your application). One letter should be from a faculty member at the university or college if you are a teacher candidate, the other from a professional colleague. **If you are a working teacher/school board official or educator, both letters can be from colleagues or administration personnel.**
3. Submit a personal statement explaining your interest in this program.
4. Make a commitment to participate in the complete educational component of the program prior to and during the trip, including participating in orientation sessions, attending conference calls (if applicable), and reading assigned material.
5. Provide concrete examples of how you will demonstrate a commitment to include Holocaust education in the classroom and/or promote Holocaust education following the program.
6. Agree to abide by the code of conduct established by the Holocaust Educator Study Tour.

***Deadline: APRIL 9, 2013***

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Checklist to Submit:

- a. Application form with personal information
- b. Two letters of recommendation (emailed or mailed to address below)
- c. Completed personal medical form
- d. Complete payment information form (including subsidy request if applicable)

Upon completion, please photocopy the application form and all supporting documents for your records. Submit the application package via fax or mail to:

**Sarah and Chaim Neuberger Holocaust Education Centre**  
**Sherman Campus, 4600 Bathurst Street, 4<sup>th</sup> Floor**  
**Toronto, ON M2R 3V2**  
**Attn: Andreas Schnitzer**

Fax: 416.635.0925 | [aschnitzer@ujafed.org](mailto:aschnitzer@ujafed.org)

**All applicants will be notified by April 30, 2013**  
**Tentative tour date is July 2 – July 12, 2013**  
**Exact travel schedule will be available to applicants by March 29, 2013.**

**Sample Itinerary 2008, 2010:**

**Poland: Includes visits to Warsaw, Krakow and Lublin, as well as the death camps of Auschwitz-Birkenau, Treblinka and Majdanek.**

**2013 Holocaust Educator Study Tour Application Form**  
*(The March of the Living for Educators Program)*

**APPLICATION FORM: SECTION I**

FIRST NAME (GIVEN)	MIDDLE INITIAL
LAST NAME	NAME ON NAME TAG (PREFERRED)
GENDER	EMAIL ADDRESS
HOME PHONE NUMBER	BUSINESS PHONE NUMBER
CELL PHONE NUMBER	
ADDRESS	
CITY	PROVINCE & POSTAL CODE

**IF YOU ARE REQUESTING A SCHOLARSHIP, PLEASE INDICATE THE GEOGRAPHIC REGION. SEE PAGE 9 FOR DETAILS.**

**SECTION II: PERSONAL INFORMATION**

**FULL NAME AS APPEARS ON PASSPORT** (Your passport must be valid through January 2014. Please include a photocopy or digital scan of your passport that shows your passport number and details).

DATE OF BIRTH (mm/dd/yyyy)	COUNTRY OF BIRTH
PASSPORT NUMBER	PASSPORT EXPIRY DATE
PASSPORT ISSUING COUNTRY	

### SECTION III: PERSONAL PROFILE & STATEMENT OF INTEREST

Please submit your statement either on separate pages or in the boxes below. It should not be more than **500 words maximum**. Some topics you may want to focus on include:

1. What do you expect and hope to gain from the Study Tour experience?

2. How do you think the Study Tour program might influence your teaching?

3. If you have taught the Holocaust in your classroom, please describe some techniques or teaching strategies you have used. If you have not yet taught it, how have you considered teaching the Holocaust?

**SECTION III: CONTINUED**

4. What do you see as the most challenging issue facing Holocaust education today, and how do you think it should be addressed?

5. Why study the Holocaust? Support your answer with a personal narrative or experience you have had in your classroom or teaching experience.

**PLEASE NOTE:**

- All submissions become the property of the Holocaust Educator Study Tour.
- Due to the limited size of the program, not all applicants can be accepted to the program.
- Acceptance based on the program criteria will be awarded according to merit. All applications are reviewed by a committee composed of educators, past participants, representatives from our funding partners, and Holocaust survivors.
  - A **maximum** of 24 participants can be accommodated. We normally receive more applications than we can accept.
  - If you feel that including examples of your lesson plans or teaching strategies that you use in teaching the Holocaust would assist the committee in understanding your interest in this program, please include them either in hard copy or digital format.

**All acceptances are provisional. The Holocaust Educators Study Tour reserves the right to rescind acceptance.**

**PLEASE DO NOT WRITE BELOW THIS SPACE – FOR OFFICE USE ONLY.**

**SECTION IV: EMERGENCY CONTACT INFORMATION**

EMERGENCY CONTACT #1:

FIRST NAME	LAST NAME
RELATION TO YOU	EMERGENCY EMAIL
EMERGENCY PHONE NUMBER	2 <sup>ND</sup> PHONE NUMBER

EMERGENCY CONTACT #2:

FIRST NAME	LAST NAME
RELATION TO YOU	EMERGENCY EMAIL
EMERGENCY PHONE NUMBER	2 <sup>ND</sup> PHONE NUMBER

**SECTION V: MEDICAL & ADDITIONAL INFORMATION*****DIETARY INFORMATION***

ARE YOU A VEGETARIAN? ☐ Yes ☐ No  
ARE YOU LACTOSE INTOLERANT? ☐ Yes ☐ No

DO YOU HAVE ANY OTHER DIETARY CONCERNS/ISSUES? Please note that while we try to accommodate requests, it is not possible to meet all requests.

***PHYSICAL & EMOTIONAL ABILITY***

The program is very demanding and rigorous, requiring early wake-up and participation in full days of programming. **This can include long bus rides, extensive walking and evening debriefing sessions which may conclude as late as 11:00 pm.** Please rate your preparedness for the rigorous emotional and physical nature of the trip (please circle one):

☐ Very Prepared ☐ Prepared ☐ Concerned ☐ Very Concerned

Comments regarding my physical & emotional ability:

***ALLERGIES/ASTHMA***

DO YOU HAVE ANY FOOD or MEDICAL ALLERGIES? Please list all in full.

DO YOU HAVE ANY OTHER ALLERGIES? Please list all in full.

***A NOTE ABOUT PRESCRIPTION MEDICATION***

If medication is required while under the auspices of the program, it is advisable that participants travel with a written prescription for each medication. Since medication is often not available under the same trade name as in the country of origin, the full pharmacological name of all medicines and drugs should be supplied. In any event, participants should bring an extra supply of the required medicine with them.

## SECTION VI: PARTICIPANT STATEMENT OF UNDERSTANDING

The Holocaust Educator Study Tour is an intense and demanding experience, both physically and emotionally. I have evaluated my ability to participate based on the following factors:

**Social environment:** Participants will be members of one bus group of people. The group will eat, travel and participate in activities together for the entire duration of the trip. All accommodations are based upon shared occupancy. **All hotels are rated either two or two-and-a-half stars. All flights are based upon economy seats; business or first-class seats are not offered. We regret that we cannot offer single rooms.**

**Activity:** Participants will often encounter a new and strenuous environment. This may be physically as well as emotionally stressful. In Poland, they will visit places such as the Nazi death camps of Auschwitz-Birkenau and Majdanek. **Many participants cite this as an extremely intense emotional experience.** The program starts immediately upon arrival to the various destinations, often with no rest period after traveling. **The programming runs from early morning (7am) to late at night (11pm) with very little “down-time.”** Participants may be subjected to long bus rides and walking long distances.

**Medical Facilities:** The medical facilities available for participants will cover only acute illnesses and accidents. There are no facilities available within the framework of the program for the treatment of chronic disturbances. If medication is required while under the auspices of the program, it is advisable that participants travel with a written prescription for each medication. In any event, participants should bring an extra supply of the required medicine with them. **Participants must provide evidence of out-of-country medical insurance coverage – a photocopy of a plan membership card or policy.**

### **Program Materials and Participation:**

The Holocaust Educator Study Tour is an educational program. Participants are expected to read all program materials distributed or assigned by the organizers, and to satisfactorily participate in all Program activities, including the educational component of the Program occurring immediately prior to departure.

Participants will be expected to sign and return a waiver agreement once acceptance to the program has been confirmed.

I am fully aware of the social environment and activity levels inherent in participating in this program and I believe that I am physically and mentally capable of handling the intensity of this program. I agree to participate in the program fully.

Name of Participant: \_\_\_\_\_

Signature of Participant: \_\_\_\_\_

Date: \_\_\_\_\_

## SECTION VII: TRIP & FLIGHT OPTIONS

### Travel Program

The program includes roundtrip air transportation from Toronto to Vienna, Austria, and returning from Warsaw, Poland. This includes land travel in Austria and Poland including airport transfers for entire group to and from hotel, entrance fees to sites, guides and hotel accommodations based on shared rooms.

The program fee does **not** include trip cancellation insurance, excess baggage charges, alcoholic or specially-ordered beverages with meals, laundry charges, telephone and room service charges, and items of a purely personal nature.

**Participants are responsible for their own expenses after the end of the Holocaust Educator Study Tour program.**

### Travel Information

- ☐ Double Room (sorry, single rooms are not available).

Please indicate roommate request, if applicable: \_\_\_\_\_



## SECTION IX: SCHOLARSHIP DETAILS

**Cost:** The cost of the program is \$3200 CDN per person. *Based on double occupancy, flight from Toronto, excluding tips and taxes, plus up to a 10% price increase in case of dollar fluctuations or other factors.*

**You may apply for a scholarship for a portion of the program cost.** Scholarship recipients pay **\$1950** for the program. Please note that in accordance with the organizations providing the funding for scholarships, applicants must be presently working as an educator in a public or separate school setting and be a minimum of 5 years away from retirement.

**PLEASE CLEARLY INDICATE ON YOUR APPLICATION IF YOU ARE APPLYING FOR THE SCHOLARSHIP PRICE, OR THE REGULAR PRICE.**

Scholarships are awarded using the following criteria:

1. Geographic Location: Please indicate your geographic location. If there are insufficient applicants from one geographic region, the spaces may be awarded to applicants from other regions.
  - ☐ 6 in Kitchen-Cambridge-Waterloo, Ontario
  - ☐ 2 in Kingston
  - ☐ 4 in Ontario (exclusive of KW, Kingston)
  - ☐ 4 in Western Canada
  - ☐ 6 in Atlantic Canada
  - ☐ 2 in Quebec
2. Applicants must be a classroom teacher, school board official, or teacher candidate
3. Applicants must demonstrate a commitment to teaching the Holocaust upon return to their school(s). Applicants may wish to demonstrate in their application how they would incorporate the Holocaust into their curriculum. If you are currently teaching the Holocaust, please include a sample lesson plan or project you have already undertaken with your students.
4. This program is geared to educators in the early stages of teaching about the Holocaust but who have an understanding of the complexity of learning and teaching about the Holocaust. The educational component of the program is aimed at deepening participants' understanding of the subject while providing pedagogical strategies for classroom use. If you have taken Holocaust education seminars, please indicate which ones and the dates completed in your letter of intent.

**DEPOSIT: A \$250 deposit is required with your application but will be returned in full to any unsuccessful candidates.** The full balance of the program fee must be paid before the departure date. It is possible to pay in installments – please contact us for more information.

- ☐ Enclosed is my deposit cheque in the amount of \$250 made out to:  
**Jewish Federations of Canada- UJA**
- or**
- ☐ Please charge my \$250 deposit to my (provide details below):
  - ☐ VISA
  - ☐ MASTER CARD

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CREDIT CARD NUMBER

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EXPIRY DATE (mm/yy)

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CCV

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NAME ON CREDIT CARD

If preferred, your credit card information can be taken over the phone.

**SECTION X: LETTER OF RECOMMENDATION No. 1**

**INSTRUCTIONS FOR THE APPLICANT:**

Please ensure that this form is returned to you in a **sealed envelope** and submit it with your application. Alternatively, your references can be emailed directly to Andreas Schnitzer at [aschnitzer@ujafed.org](mailto:aschnitzer@ujafed.org).

Applicant's Name: \_\_\_\_\_

**INSTRUCTIONS FOR REFERENCE:**

This applicant is applying to participate in the Holocaust Educator Study Tour, scheduled to take place July 2013. The program is educational in nature and is designed to allow the student to learn first-hand about the Holocaust and genocide through a direct encounter with the subject matter in Austria and Poland. The program will be strenuous – physically, intellectually and emotionally. We are interested in your candid evaluation of the applicant's abilities, motivation and maturity.

REFERENCE NAME (please print): \_\_\_\_\_

CONTACT (EMAIL OR PHONE): \_\_\_\_\_

TITLE OR POSITION: \_\_\_\_\_

INSTITUTION: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

To the best of your knowledge, can the applicant undertake such an intense program in a group framework that requires cooperation and responsibility?

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The program's success is based on the participant functioning in a group setting with sensitivity and the ability to compromise and share. In addition, the applicant will have to adapt to the social and physical conditions of a foreign country or countries.

Please share your insight into the applicant's commitment to Holocaust and genocide education. Does the applicant demonstrate a basic level of knowledge about the Holocaust? Do you believe that the applicant will be a successful participant and contributor to the program? Do you think that the applicant will carry through a commitment to Holocaust education upon his or her return from the program?

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If necessary, you may use additional sheets for your response.

*The information is confidential. Please return this form to the applicant in a sealed envelope or by email to Andreas Schnitzer, [aschnitzer@ujafed.org](mailto:aschnitzer@ujafed.org)*

**SECTION X: LETTER OF RECOMMENDATION No. 2**

**INSTRUCTIONS FOR THE APPLICANT:**

Please ensure that this form is returned to you in a **sealed envelope** and submit it with your application. Alternatively, your references can be emailed directly to Andreas Schnitzer at [aschnitzer@ujafed.org](mailto:aschnitzer@ujafed.org).

Applicant's Name: \_\_\_\_\_

**INSTRUCTIONS FOR REFERENCE:**

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REFERENCE NAME (please print): \_\_\_\_\_

CONTACT (EMAIL OR PHONE): \_\_\_\_\_

TITLE OR POSITION: \_\_\_\_\_

INSTITUTION: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

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If necessary, you may use additional sheets for your response.

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## SECTION XI: GENERAL INFORMATION

### 1. Program Fee: **\$3200 CAN**

The Program fee includes the following items:

- Hotel accommodation based on double occupancy
- Most meals (exact breakdown will be listed on final itinerary available in June)
- Roundtrip air transportation departing from Toronto to Austria, and returning from Warsaw, Poland, to Toronto; ground travel in Austria and Poland including airport transfers for entire group to and from hotel, entrance fees to sites, and guides.

**If you are applying for the scholarship price of \$1950, please indicate this clearly on your application. Or conversely, if you are applying for the program at the full price of \$3200, please indicate so.**

*Participants are responsible for their own travel to and from Toronto.*

The program fee does **not** include:

- Trip cancellation insurance (for example, if you withdraw before departure). If the Centre cancels the program due to some unforeseen circumstance, you will receive a full refund.
- Medical insurance for overseas travel – **you must provide evidence of your insurance plan and coverage.**
- Tips for guides and drivers (\$50 CAN per person payable upon departure)
- Visa to Poland, if required. (**Note: Canadian citizens do not require a visa to Poland.**)
- Departure taxes, excess baggage charges or other miscellaneous airline fees you may encounter.
- Alcoholic or specially-ordered beverages with meals, laundry charges, telephone and room service charges, and items of a purely personal nature.

### 2. Program Materials and Participation

This is an educational program. Participants are expected to read all program materials distributed or assigned by the organizers, and to satisfactorily participate in all Program activities, including the educational component of the Program occurring prior to departure.

### 3. Dietary Accommodations

While every effort will be made to ensure a vegetarian option, the Holocaust Educator Study Tour (*March of the Living for Educators*) regrets that it is unable to accommodate specialized dietary needs.

### 4. Wheelchair Access

Most facilities in Poland are not wheelchair accessible. Accordingly, the Holocaust Educator Study Tour cannot offer the program to individuals dependent on the use of wheelchairs. Please contact us if you have significant mobility or health challenges.

### 5. Notification:

Successful applicants will be notified of acceptance to the program by **April 30, 2013**. A complete itinerary will be provided in early June. The office will notify participants as soon as possible of final booking information for the group flight so that travel to Toronto can be arranged.